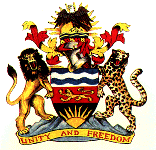
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**M’MBELWA DISTRICT COUNCIL**

**Site meeting report**

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| **Name of Activity:** | Site meeting report- Khosolo Police Unit Block and Double Pit Latrine Construction | | | |
| **Date of Activity**: | 30/12/2021 | **Type of Activity:** | | Field visit |
| **Location:** | Khosolo (T/A Khosolo , Mzimba South-East ) |  | |  |
| **Compiled by:** | * Martin Thera |  | |  |
| **Participants** | **Name**   1. W. Msukwa 2. M. Thera 3. P. Mlonda   **Other Members**   1. Chimole Zgalunga 2. John Kamanga 3. Marko Kanyinji 4. Daniel Banda 5. David Phiri | **Designation**  Housing Officer  Public Works Intern  CDA  ADC Chairperson  ADC Tresurer  ADC Member  ADC Secretary  Contractor | |  |
| **Programme** | | | | |
| **Purpose of site visit:**   1. To appraise progress of works at Khosolo Police Unit. | | | | |
| **Project status**:   * Khosolo Police Unit Block and Double Pit Latrine Construction is a project initially conceived under GESD and works commenced on 22 December 2021. * Works on the project are being undertaken by Pyramid Building and Civil Engineering and are currently estimated at 30 % completion. * Slab formation has been completed and superstructure erection has begun. * The quality of works is generally impressive. | | | | |
| **Observations**   1. The Length of the police unit block is 18.4m, width is 8.6m and the width reaching the veranda is 11.8m as outlined on the plan. 2. The project site has a lot of locally available materials e.g. sand 3. The project uses cement blocks which are 400\*200\*200 mm in measurement for construction as per guidelines and mixture is of good standard. The contractor uses Akshar cement (32.5N) 4. The concrete slab was made with a combination of 1 bag of cement to 3 wheelbarrows of sand to 6 wheelbarrows quarry stone. 5. Superstructure construction is being made with a combination of 1 bag of cement to 4 wheelbarrows of sand. 6. The quality of sand is generally of good quality. 7. There are a lot of artisans on the construction area which makes the work to be more efficient. 8. ADC members are usually present and actively monitoring progress on the site. | | | | |
| **Action Items:** | | | | |
| **Action** | | **Responsible** | **Due** | |
| 1. Contractor has to speed up construction to finish construction before heavy rains begin. | | Contractor | ASAP | |