**

**M’MBELWA DISTRICT COUNCIL**

**Site meeting report**

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| **Name of Activity:** | Site meeting report- Khosolo Police Unit Block and Double Pit Latrine Construction |
| **Date of Activity**: | 30/12/2021 | **Type of Activity:** | Field visit |
| **Location:** | Khosolo (T/A Khosolo , Mzimba South-East ) |  |  |
| **Compiled by:** | * Martin Thera
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| **Participants**  | **Name**1. W. Msukwa
2. M. Thera
3. P. Mlonda

**Other Members**1. Chimole Zgalunga
2. John Kamanga
3. Marko Kanyinji
4. Daniel Banda
5. David Phiri
 | **Designation**Housing OfficerPublic Works InternCDAADC ChairpersonADC TresurerADC MemberADC SecretaryContractor  |  |
| **Programme** |
| **Purpose of site visit:**1. To appraise progress of works at Khosolo Police Unit.
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| **Project status**:* Khosolo Police Unit Block and Double Pit Latrine Construction is a project initially conceived under GESD and works commenced on 22 December 2021.
* Works on the project are being undertaken by Pyramid Building and Civil Engineering and are currently estimated at 30 % completion.
* Slab formation has been completed and superstructure erection has begun.
* The quality of works is generally impressive.

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| **Observations**1. The Length of the police unit block is 18.4m, width is 8.6m and the width reaching the veranda is 11.8m as outlined on the plan.
2. The project site has a lot of locally available materials e.g. sand
3. The project uses cement blocks which are 400\*200\*200 mm in measurement for construction as per guidelines and mixture is of good standard. The contractor uses Akshar cement (32.5N)
4. The concrete slab was made with a combination of 1 bag of cement to 3 wheelbarrows of sand to 6 wheelbarrows quarry stone.
5. Superstructure construction is being made with a combination of 1 bag of cement to 4 wheelbarrows of sand.
6. The quality of sand is generally of good quality.
7. There are a lot of artisans on the construction area which makes the work to be more efficient.
8. ADC members are usually present and actively monitoring progress on the site.
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|  **Action Items:** |
| **Action** | **Responsible** | **Due** |
| 1. Contractor has to speed up construction to finish construction before heavy rains begin. | Contractor | ASAP |