

MAINTENANCE PLAN FOR BUILDINGS

COMPONENT	PERFORM	PERIOD (MONTHS)				REMARKS
		3	6	9	12	
External and Internal wall	Check quality of walls (clean/Paint)	X	clean	X	paint	
	Cracks in the walls (check/maintain/repair)	check	X	maintain	X	repair cracks in time
Floor	Check for floor condition (maintain/replace)	X	check	maintain	X	repair floor cracks in time
Roof	Check ceiling condition (Paint/maintain/replace)	X	clean	X	paint	replace once observed to surge
	Check for truss condition (maintain/replace)	X	X	X	maintain	replace once observed to surge
	Check for roofing sheet condition (clean/Paint/maintain/replace)	X	clean	X	paint	replace or maintain once observed leaking
External Works	Check condition for storm water drains (check/repair/replace)	X	check	X	repair	replace or maintain once observed leaking
	Check paths, pavements and external facilities (repair/replace)	X	check	X	repair	replace or maintain once observed leaking
Iron mongery	Check conditions of doors, locks (check/replace)	X	check	check	check	faulty
Metal works	Check conditions of window frames and panes and accessories (repair/Maintainance/replace)	check	maintain	check	check	replace once observed faulty