



**THE REPUBLIC OF MALAWI**  
**MINISTRY OF LOCAL GOVERNMENT**

**CONTRACT NO: CZDC/DDF/NGULUDI/2022-23/2**

**CONTRACT AGREEMENT FOR RESHAPING OF  
CHEMWENYE ROAD AND DRAINAGE  
IMPROVEMENT**

**BETWEEN**

**THE GOVERNMENT OF THE REPUBLIC OF MALAWI**

Acting through its

**CHIRADZULU DISTRICT COUNCIL**  
**P/Bag 1**  
**CHIRADZULU**

And

**ORNAMENTAL INVESTMENTS**  
**P.O BOX 60171**  
**BLANTYRE**

THIS CONTRACT AGREEMENT is made on the 20<sup>th</sup> day of January, 2023

Between

1. **CHIRADZULU DISTRICT COUNCIL**, acting on behalf of the Government of Malawi, Ministry of Local Government and having its principal place of business at **Private Bag 1, Chiradzulu Malawi** (hereinafter called "the Employer")

AND

2. **ORNAMENTA INVESTMENTS** a corporation incorporated under the laws of **Malawi** having its principal place of business **Post Office Box 60171 Blantyre, Malawi** (hereinafter called "the Contractor")

Contact Details (Cell) 0995678063

Whereas the Employer sourced bid for the works, describe as **Reshaping of chemwenye road and drainage improvement in Nguludi ward, South Constituency in Chiradzulu District** and has accepted a Bid by the Contractor for execution and completion of these works and remedying of any defects therein, and the Employer agrees to pay the Contractor the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.



**Employer and the Contractor agree as follows:**

*In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.*

The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over other Contract documents.

- A. The Minutes of Contract Negotiations
- B. The Acceptance letter
- C. The Award letter
- D. The Bid submission form
- E. The Bid Securing Declaration Form
- F. The Priced Bill of Quantities
- G. The Proposed Personnel
- H. The Drawings
- I. The Code of Conduct
- J. The Environmental Declaration Form
- K. The Sexual Exploitation and Abuse (SEA)/ Sexual Harassment Performance Declaration
- L. The Proposed programme of works
- M. The letter of acceptance of World Bank Anti-Corruption Guidelines
- N. The General conditions
- O. The Special conditions
- P. The Schedule of requirements

3. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, **the Contract Price MK17,309,238.71 (SEVENTEEN MILLION THREE HUNDRED AND NINE THOUSAND TWO HUNDRED AND THIRTY EIGHT KWACHA AND SEVENTY ONE TAMBALA ONLY)** or such other sum as may become payable under the provisions of the **admeasurements Contract** at the times and in the manner prescribed by the Contract.
5. The Mobilisation (Advance Payment) will be equivalent to a limit of **20%** of the Contract Price. It will be paid to the **Contractor** no later than **30 days**.



6. The Start Date shall be: **5 days after Contract signing** and the Intended Completion Date for the whole of the Works shall be: **120 Days after the start date.**

Agreement to be executed in accordance with the laws of **Malawi** on the day, month and year indicated above.

**Name: Francis Matewere**  
**Position: District Commissioner**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

For and on behalf of the Employer,  
**CHIRADZULU DISTRICT COUNCIL**

**Name: Francis M'baya**

Signature: \_\_\_\_\_

**Witness: Chief Public Works Officer**

**Name: EMMANUEL CHRISAKA**

Signature: \_\_\_\_\_

Date: 20-01-2023

**ORNAMENTAL INVESTMENTS**

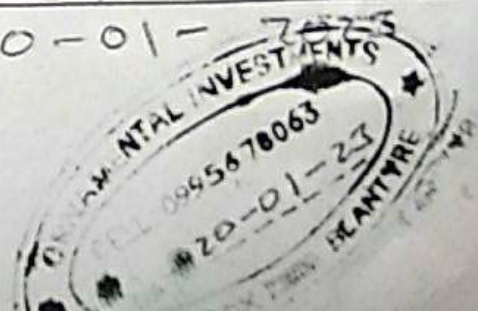
Phone number: 0995678063

**Witness Name: Ezerièl Mofu**

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

20-01-2023



Telephone: +265 1 693 240  
Facsimile: +265 1 693 235

All communications should be addressed to  
The *District Commissioner*



In reply please quote No:

Chiradzulu District Council  
Private bag 1  
CHIRADZULU  
MALAWI.

18<sup>TH</sup>, JANUARY, 2023

**Ref. No: CZDC/DDF-NGULUDI/2022-23/2**

ORNAMENTAL INVESTMENTS (BUILDING & CIVIL CONTRACTORS)  
P.O.BOX 60171  
BLANTYRE

Dear Sir / Madam,

**NOTIFICATION OF OFFER OF CONTRACT FOR THE RESHAPING  
OF CHEMWENYE ROAD & DRAINAGE IMPROVEMENT**

Please refer to the Quotation you submitted on the above subject matter.

I am pleased to notify you that your Quotation has been successful following the evaluation which was carried out and subsequent review by Internal Procurement and Disposal Committee (IPDC) amounting to **MK 17,309,238.71**

Meanwhile, we congratulate you for emerging successful. However, you are requested to furnish this office with acknowledgement of receipt and acceptance of this notification of offer within seven (7) days from the date of this notification so that we can arrange for contract signing.

We are waiting for your reply.

Yours faithfully,

  
F. Matewere

**DISTRICT COMMISSIONER**







# ORNAMENTAL INVESTMENTS

(Building & Civil Contractors)

P. O. Box 60171

BLANTYRE

Contacts: +265 0 995 678 063 / +265 0 998 400 006

[Ornamentalinvestments19@gmail.com](mailto:Ornamentalinvestments19@gmail.com) / [chisakaemmanuel@gmail.com](mailto:chisakaemmanuel@gmail.com)

Date: 20<sup>th</sup> JANUARY, 2023

To: The District Commissioner  
Chiradzulu District Council  
Private Bag 1  
Chiradzulu

**MALAWI**

NOTICE OF ACCEPTANCE FOR THE AWARD TO ORNAMENTAL INVESTMENTS FOR THE  
RESHAPING OF CHIMWENYE ROAD AND DRAINAGE IMPROVEMENT

We, the undersigned, acknowledge that we have received the letter of intent dated  
on 18<sup>th</sup> January 2022 to award us the above mentioned project amounting to **MK 17,  
309, 238.71 (Seventeen Million Three Hundred and Nine Thousand Two Hundred Thirty  
Eight Kwacha Seventy One Tambala)**.

We therefore accept this offer with no reservations and would like to enter into a  
contract with your office.

We hope and trust that the above is in order and looking for further instruction.

Yours Faithfully,

**Emmanuel Chisaka**  
Managing Director





MALAWI GOVERNMENT

CHIRADZULU DISTRICT COUNCIL

## NOTICE OF INTENTION TO AWARD CONTRACTS

Date Issued: 12<sup>th</sup> January, 2023

Chiradzulu District Council intends to award DDF contracts to the Successful bidders as follows:

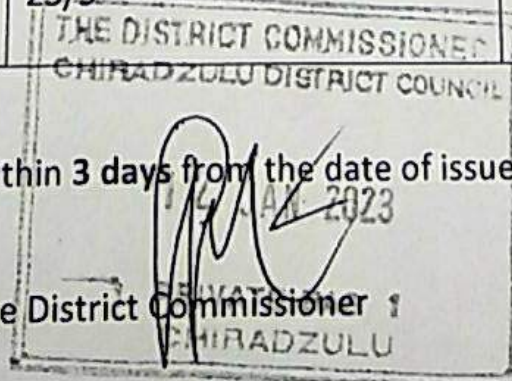
LOT	PROJECT NAME	REFERENCE NO.	NAME OF THE BIDDER	CONTRACT PRICE
1	CONSTRUCTION OF NAMAPALE CONCRETE SLAB	CZDC/DDF-LILANGWE/2022-23/1	SEJO CONSTRUCTION	K15,957,006.56
2	RESHAPING OF CHEMWENYE ROAD & DRAINAGE IMPROVEMENT	CZDC-DDF-NGULUDI/2022-23/2	ORNAMENTAL	K17,309,238.71
3	DECKING OF MASALANI CONCRETE BRIDGE	CZDC/DDF-THUMBWE/2022-23/3	CHITHO CONSTRUCTION	K10,507,039.50

The Following Projects to be Re-Advertised

LOT	PROJECT NAME	REFERENCE NO.	RECOMMENDATION
4	CONSTRUCTION OF MBULUMBUZI CDSS ADMIN BLOCK	CZDC/DDF-MBULUMBUZI/2022-23/4	TO BE RE-ADVERTISED
5	CONSTRUCTION OF MITUMBIRA CONCRETE BRIDGE	CZDC/DDF-MITUMBIRA/2022-23/5	TO BE RE-ADVERTISED

Should there be any queries, write within 3 days from the date of issue of this notice to below address:

The District Commissioner 1





**MINUTES OF INTERNAL PROCUREMENT AND  
DISPOSAL OF ASSETS COMMITTEE OF  
CHIRADZULU DISTRICT COUNCIL HELD IN THE  
CONFERENCE ROOM**

**MINUTE No: IPDC/11/01/2023**

**Held on 11<sup>TH</sup> JANUARY, 2023**

**MINUTES OF THE INTERNAL PROCUREMENT AND DISPOSAL OF  
ASSETS COMMITTEE (IPDC) OF CHIRADZULU DISTRICT COUNCIL**



## **AGENDA OF THE MEETING**

1. Opening Prayer
2. Adoption of Agenda
3. Welcome Remarks
4. Consideration of Various Procurements
  - 4.1 Procurements from Works-GESD
  - 4.2 Procurements from Works-DDF
5. Closing Remarks
6. Closing Prayer

ITEM	DISCUSSION																
1.0 1.1 <b>Opening prayer</b>	An opening prayer was done by a Mr. H. Kapunga																
1.2 <b>Members Present</b>	<table> <tr> <th data-bbox="367 537 766 582">Name</th><th data-bbox="766 537 1436 582">Designation</th></tr> <tr> <td data-bbox="367 582 766 638">A. Machemba</td><td data-bbox="766 582 1436 638">Chairperson</td></tr> <tr> <td data-bbox="367 638 766 694">T. Majoni</td><td data-bbox="766 638 1436 694">DOF-Member</td></tr> <tr> <td data-bbox="367 694 766 750">L Banda</td><td data-bbox="766 694 1436 750">Member</td></tr> <tr> <td data-bbox="367 750 766 806">J Maseya</td><td data-bbox="766 750 1436 806">Member</td></tr> <tr> <td data-bbox="367 806 766 862">H. Kapunga</td><td data-bbox="766 806 1436 862">Secretary</td></tr> <tr> <td data-bbox="367 862 766 918">Apologies</td><td data-bbox="766 862 1436 918"></td></tr> <tr> <td data-bbox="367 918 766 974">J. Chausa</td><td data-bbox="766 918 1436 974"></td></tr> </table>	Name	Designation	A. Machemba	Chairperson	T. Majoni	DOF-Member	L Banda	Member	J Maseya	Member	H. Kapunga	Secretary	Apologies		J. Chausa	
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J. Chausa																	
2.0 <b>Adoption of the Agenda</b>	The committee adopted the agenda without any amendments.																
3.0 <b>Opening Remarks</b>	The Chairperson welcomed all members present to the meeting. He emphasised the need to meet as IPDC to approve District Council's procurements.																
4.0 <b>Committee</b>	Passes and adopted all RFB's presented to the committee																



IPDC review evaluation report and approved the following Projects.

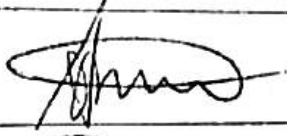

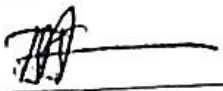


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IPDC approved the Following Projects to be Re-Advertised

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<b>Closing Remarks</b>	The Chairperson thanked all the members for participating in the deliberations of the procurements, approving and disapproving. He edged the members to be committed to attending the meeting. Having no any other business to the Chairperson closed the meeting.
<b>Closing Prayer</b>	A closing prayer was conducted by Mr. H. Kapunga



MEMBERS PRESENT	POSITION	SIGNATURE
MEMBER	CHAIRPERSON	
MEMBER	DOF	
MEMBER	MEMBER	
MEMBER	MEMBER	
MEMBER	SECRETARY	

**REPUBLIC OF MALAWI**



**CHIRADZULU DISTRICT COUNCIL**

**PROCUREMENT OF VARIOUS WORKS PROJECTS IN CHIRADZULU  
DISTRICT-DDF**

**BID EVALUATION REPORT**

**November, 2022**



Bidder No.	Name of Bidder	Bid Price	Ranking	Remark
13	SEJO Construction	17,255,641.76	1	Corrected-Already passed Lot 1
2	ORNAMENTAL	17,309,238.71	2	Corrected-Recommended

Based on the final ranking above, Evaluation team therefore recommends that the contract for the Reshaping of Chemwenye Road and drainage Improvement be awarded to **Ornamental** at contract amount of **MK17,309,238.71** VAT inclusive.

# Signing of Bid Evaluation Report

No	Name	Signature
1	Francis Mbaya	
2	Tyness Chirwa	
3	Jimmy Masina	
4	Zebediah Chirwa	
5	Henderson Kaumi	
6	Chikumbutso Maya	
7	Hastings Kapunga	