



**THE REPUBLIC OF MALAWI
MINISTRY OF LOCAL GOVERNMENT**

CONTRACT NO: CZDC/DDF/THUMBWE/2022-23/3

**CONTRACT AGREEMENT FOR DECKING OF
MASALANI CONCRETE BRIDGE**

BETWEEN

THE GOVERNMENT OF THE REPUBLIC OF MALAWI

Acting through its

**CHIRADZULU DISTRICT COUNCIL
P/Bag 1
CHIRADZULU**

And

**CHITHO CONSTRUCTION
P.O BOX 35,
CHIRADZULU**

THIS CONTRACT AGREEMENT is made on the 20th day of January, 2023

Between

1. **CHIRADZULU DISTRICT COUNCIL**, acting on behalf of the Government of Malawi, Ministry of Local Government and having its principal place of business at **Private Bag 1, Chiradzulu Malawi** (hereinafter called "the Employer")

AND

2. **CHITHO CONSTRUCTION** a corporation incorporated under the laws of Malawi having its principal place of business **Post Office Box 35 ,Chiradzulu, Malawi** (hereinafter called "the Contractor")

Contact Details (Cell) 08 47 63 538

Whereas the Employer sourced bid for the works, describe as **Decking of masalani concrete bridge Thumbwe ward in south Constituency in Chiradzulu District** and has accepted a Bid by the Contractor for execution and completion of these works and remedying of any defects therein, and the Employer agrees to pay the Contractor the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

Employer and the Contractor agree as follows:

In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over other Contract documents.

- A. The Minutes of Contract Negotiations
- B. The Acceptance letter
- C. The Award letter
- D. The Bid submission form
- E. The Bid Securing Declaration Form
- F. The Priced Bill of Quantities
- G. The Proposed Personnel
- H. The Drawings
- I. The Code of Conduct
- J. The Environmental Declaration Form
- K. The Sexual Exploitation and Abuse (SEA)/ Sexual Harassment Performance Declaration
- L. The Proposed programme of works
- M. The letter of acceptance of World Bank Anti-Corruption Guidelines
- N. The General conditions
- O. The Special conditions
- P. The Schedule of requirements

- 3. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
- 4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, **the Contract Price MK10,507,039.50 (TEN MILLION FIVE HUNDRED AND SEVEN THOUSAND AND THIRTY NINE KWACHA AND FIFTY TAMBALA ONLY)** or such other sum as may become payable under the provisions of the **admeasurements Contract** at the times and in the manner prescribed by the Contract.
- 5. The Mobilisation (Advance Payment) will be equivalent to a limit of **20%** of the Contract Price. It will be paid to the **Contractor** no later **than 30 days**.

6. The Start Date shall be: **5 days after Contract signing** and the Intended Completion Date for the whole of the Works shall be: **120 Days after the start date.**

Agreement to be executed in accordance with the laws of **Malawi** on the day, month and year indicated above.

Name: Francis Matewere
Position: District Commissioner

Signature: _____

Date: _____

20/01/23

For and on behalf of the Employer,
CHIRADZULU DISTRICT COUNCIL

Name: Francis M'baya

Signature: _____

Witness: Chief Public Works Officer

Name: _____

JOSEPH MUYA

Signature: _____

Date: _____

MISS

20/1/23

CHITHO CONSTRUCTION

Phone number: _____

Witness Name: _____

Carrollbert F. Manyonye

Signature: _____

Date: _____

Carrollbert

20/1/23

Telephone: +265 1 693 240
Facsimile: +265 1 693 235

All communications should be addressed to
The *District Commissioner*



In reply please quote No:

Chiradzulu District Council
Private bag 1
CHIRADZULU
MALAWI.

18TH, JANUARY, 2023

Ref. No: CZDC/DDF-THUMBWE/2022-23/3

CHITHO CONSTRUCTION
P.O. BOX 35
CHIRADZULU

Dear Sir / Madam,

**NOTIFICATION OF OFFER OF CONTRACT FOR THE DECKING OF
MASALANI CONCRETE BRIDGE**

Please refer to the Quotation you submitted on the above subject matter.

I am pleased to notify you that your Quotation has been successful following the evaluation which was carried out and subsequent review by Internal Procurement and Disposal Committee (IPDC1)- amounting to **MK 10,507,039.50**

Meanwhile, we congratulate you for emerging successful. However, you are requested to furnish this office with acknowledgement of receipt and acceptance of this notification of offer within seven (7) days from the date of this notification so that we can arrange for contract signing.

We are waiting for your reply.

Yours faithfully,


F. Matewere
DISTRICT COMMISSIONER

THE DISTRICT COMMISSIONER
CHIRADZULU DISTRICT COUNCIL

18 JAN 2023

PRIVATE BAG 1
CHIRADZULU

Ref. No: CZDC/DDF-THUMBWE/2023-23/3

CHITHO CONSTRUCTION
P.O. Box 35
Chiradzulu

18th January, 2023

Chiradzulu District Council
Private Bag 1
CHIRADZULU
MALAWI

Dear Sir,

**ACCEPTANCE LETTER ON THE OFFER OF CONTRACT FOR THE
DECKING OF MASALANI CONCRETE BRIDGE.**

It is with great enthusiasm that I accept the offer of contract for the decking of Masalani Concrete Bridge. I feel confident that I can make a significant contribution to your Institution.

As indicated in the offer letter, the contract price is MK10, 507, 039.50 (Ten Million five hundred and seven thousand, thirty nine kwacha and fifty tambala). I have read all the requirements and recommendations and are clearly accepted.

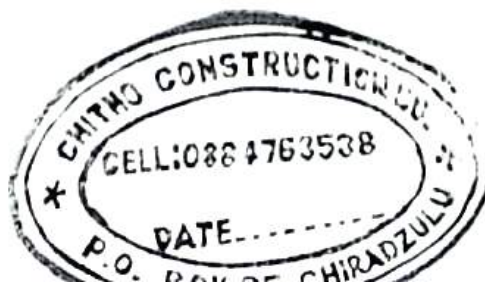
Thank you for your assistance during the process. I look forward to deliver a desirable service on any date and time as instructed by your institution.

Yours Sincerely,



J Moya.

(+265 884 763 538 / +265 980 994 530)





MALAWI GOVERNMENT

CHIRADZULU DISTRICT COUNCIL

NOTICE OF INTENTION TO AWARD CONTRACTS

Date Issued: 12th January, 2023

Chiradzulu District Council intends to award DDF contracts to the Successful bidders as follows:

LOT	PROJECT NAME	REFERENCE NO.	NAME OF THE BIDDER	CONTRACT PRICE
1	CONSTRUCTION OF NAMAPALE CONCRETE SLAB	CZDC/DDF-LILANGWE/2022-23/1	SEJO CONSTRUCTION	K15,957,006.56
2	RESHAPING OF CHEMWENYE ROAD & DRAINAGE IMPROVEMENT	CZDC-DDF-NGULUDI/2022-23/2	ORNAMENTAL	K17,309,238.71
3	DECKING OF MASALANI CONCRETE BRIDGE	CZDC/DDF-THUMBWE/2022-23/3	CHITHO CONSTRUCTION	K10,507,039.50

The Following Projects to be Re-Advertised

LOT	PROJECT NAME	REFERENCE NO.	RECOMMENDATION
4	CONSTRUCTION OF MBULUMBUZI CDSS ADMIN BLOCK	CZDC/DDF-MBULUMBUZI/2022-23/4	TO BE RE-ADVERTISED
5	CONSTRUCTION OF MITUMBIRA CONCRETE BRIDGE	CZDC/DDF-MITUMBIRA/2022-23/5	TO BE RE-ADVERTISED

Should there be any queries, write within 3 days from the date of issue of this notice to below address:

The District Commissioner :

12 JAN 2023
THE DISTRICT COMMISSIONER
CHIRADZULU DISTRICT COUNCIL

**MINUTES OF INTERNAL PROCUREMENT AND
DISPOSAL OF ASSETS COMMITTEE OF
CHIRADZULU DISTRICT COUNCIL HELD IN THE
CONFERENCE ROOM**

MINUTE No: IPDC/11/01/2023

Held on 11TH JANUARY, 2023

**MINUTES OF THE INTERNAL PROCUREMENT AND DISPOSAL OF
ASSETS COMMITTEE (IPDC) OF CHIRADZULU DISTRICT COUNCIL**

AGENDA OF THE MEETING

1. Opening Prayer
2. Adoption of Agenda
3. Welcome Remarks
4. Consideration of Various Procurements
 - 4.1 Procurements from Works-GESD
 - 4.2 Procurements from Works-DDF
5. Closing Remarks
6. Closing Prayer

ITEM	DISCUSSION																	
1.1 Opening prayer	An opening prayer was done by a Mr. H. Kapunga																	
1.2 Members Present	<table><tr><th>Name</th><th>Designation</th></tr><tr><td>A. Machemba</td><td>Chairperson</td></tr><tr><td>T. Majoni</td><td>DOF-Member</td></tr><tr><td>L Banda</td><td>Member</td></tr><tr><td>J Maseya</td><td>Member</td></tr><tr><td>H. Kapunga</td><td>Secretary</td></tr><tr><td>Apologies</td><td></td></tr><tr><td>J. Chausa</td><td></td></tr></table>	Name	Designation	A. Machemba	Chairperson	T. Majoni	DOF-Member	L Banda	Member	J Maseya	Member	H. Kapunga	Secretary	Apologies		J. Chausa		
Name	Designation																	
A. Machemba	Chairperson																	
T. Majoni	DOF-Member																	
L Banda	Member																	
J Maseya	Member																	
H. Kapunga	Secretary																	
Apologies																		
J. Chausa																		
2. c	Adoption of the Agenda	The committee adopted the agenda without any amendments.																
3. 0	Opening Remarks	The Chairperson welcomed all members present to the meeting. He emphasised the need to meet as IPDC to approve District Council's procurements.																
4. 0	Committ ee	Passes and adopted all RFB's presented to the committee																

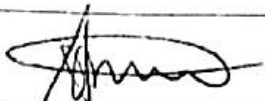




IPDC review evaluation report and approved the following Projects.

LOT	PROJECT NAME	REFERENCE NO.	NAME OF THE BIDDER	CONTRACT PRICE
1	CONSTRUCTION OF NAMAPALE CONCRETE SLAB	CZDC/DDF-LILANGWE/2022-23/1	SEJO CONSTRUCTION	K15,957,006.56
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IPDC approved the Following Projects to be Re-Advertised

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5	CONSTRUCTION OF MITUMBIRA CONCRETE BRIDGE	CZDC/DDF-MITUMBIRA/2022-23/5	TO BE RE-ADVERTISED

5. 0	Closing Remarks	The Chairperson thanked all the members for participating in the deliberations of the procurements, approving and disapproving. He edged the members to be committed to attending the meeting. Having no any other business to the Chairperson closed the meeting.
6. 0	Closing Prayer	A closing prayer was conducted by Mr. H. Kapunga

C MEMBERS PRESENT	POSITION	SIGNATURE
MACHEMBA	CHAIRPERSON	
MAJONI	DOF	
J. MASEYA	MEMBER	
J. CHAUSA	MEMBER	
H. KAPUNGA	SECRETARY	

REPUBLIC OF MALAWI



CHIRADZULU DISTRICT COUNCIL

**PROCUREMENT OF VARIOUS WORKS PROJECTS IN CHIRADZULU
DISTRICT-DDF**

BID EVALUATION REPORT

November, 2022

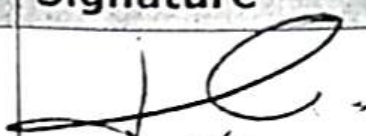




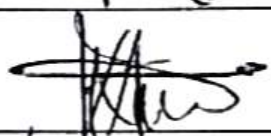
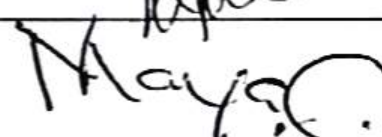
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KDL Civil Engineering	16,553,028.00	11,000,005.00	1,650,000.75	9,350,004.25	12,650,005.75	Outside
Bahats 4 Enterprises	16,662,877.50	11,000,006.00	1,650,000.90	9,350,005.10	12,650,006.90	Outside
Wisdom Construction	17,457,420.00	11,000,007.00	1,650,001.05	9,350,005.95	12,650,008.05	Outside

(b). the evaluation Committee then ranked all bids from all bidders based on their final bid prices as indicated below.

Bidder No.	Name of Bidder	Bid Price	Ranking	Remark
13	Chitho Construction	10,507,039.50	1	Corrected
2	Jisa Construction	10,744,039.50	2	Corrected

Based on the final ranking above, Evaluation team therefore recommends that the contract for the Reshaping of Masalani Concrete bridge be awarded to **Chitho Construction** at contract amount of **MK10,507,039.50** VAT inclusive.

5.0 Signing of Bid Evaluation Report

No	Name	Signature
1	Tyness Chirwa	
2	Francis M'baya	
3	Jimmy Masina	 RP
4	Zebediah Chirwa	
6	Hastings Kapunga	
7	Henderson Kaumi	
8	Chikumbutso Maya	 Maya C.