



**THE REPUBLIC OF MALAWI
MINISTRY OF LOCAL GOVERNMENT**

CONTRACT NO: CZDC/DDF/MBULUMBUZI/2022-23/01

**CONTRACT AGREEMENT FOR THE CONSTRUCTION
OF MBULUMBUZI CDSS ADMINISTRATION BLOCK**

BETWEEN

THE GOVERNMENT OF THE REPUBLIC OF MALAWI

Acting through its

**CHIRADZULU DISTRICT COUNCIL
P/Bag 1
CHIRADZULU**

And

**AMBEWE CONSTRUCTION AND GENERAL DEALERS AND
UMBONI BUILDING CONTRACTORS JV.
P.O. BOX 73.
NJULI.**

THIS CONTRACT AGREEMENT is made on the 13th day of February, 2023

Between

1. **CHIRADZULU DISTRICT COUNCIL**, acting on behalf of the Government of Malawi, Ministry of Local Government and having its principal place of business at **Private Bag 1, Chiradzulu Malawi** (hereinafter called "the Employer")

AND

2. **AMBEWE CONSTRUCTION AND GENERAL DEALERS AND UMBONI BUILDING CONTRACTORS JV** a corporation incorporated under the laws of **Malawi** having its principal place of business **Post Office Box 73. Njuli** (hereinafter called "the Contractor")

Contact Details (Cell) 0996715877 / 0888865010.

Whereas the Employer sourced bid for the works, describe as **Construction of Mbulumbuzi CDSS classroom block in Chiradzulu District** and has accepted a Bid by the Contractor for execution and completion of these works and remedying of any defects therein, and the Employer agrees to pay the Contractor the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

Employer and the Contractor agree as follows:

In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.

The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over other Contract documents.

- A. The Minutes of Contract Negotiations
 - B. The Acceptance letter
 - C. The Award letter
 - D. The Bid submission form
 - E. The Bid Securing Declaration Form
 - F. The Priced Bill of Quantities
 - G. The Proposed Personnel
 - H. The Drawings
 - I. The Code of Conduct
 - J. The Environmental Declaration Form
 - K. The Sexual Exploitation and Abuse (SEA)/ Sexual Harassment Performance Declaration
 - L. The Proposed programme of works
 - M. The letter of acceptance of World Bank Anti-Corruption Guidelines
 - N. The General conditions
 - O. The Special conditions
 - P. The Schedule of requirements
3. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, **the Contract Price MK31, 767,887.64 (THIRTY ONE MILLION SEVEN HUNDRED AND SIXTY SEVEN THOUSAND EIGHT HUNDRED AND EIGHTY SEVEN KWACHA AND SIXTY FOUR TAMBALA ONLY)** or such other sum as may become payable under the provisions of the **admeasurements Contract** at the times and in the manner prescribed by the Contract.
5. The Mobilisation (Advance Payment) will be equivalent to a limit of **20%** of the Contract Price. It will be paid to the **Contractor** no later than **30 days**.

6. The Start Date shall be: **5 days after Contract signing** and the Intended Completion Date for the whole of the Works shall be: **120 Days after the start date.**

Agreement to be executed in accordance with the laws of **Malawi** on the day, month and year indicated above.

Name: **Francis Matewere**
Position: **District Commissioner**

Signature: _____

Date: _____

For and on behalf of the Employer,
CHIRADZULU DISTRICT COUNCIL

Name: **Francis M'baya**

Signature: _____

Witness: **Chief Public Works Officer**

Name: _____

Signature: _____

Date: _____

AMBEWE CONSTRUCTION AND GENERAL DEALERS AND UMBONI BUILDING CONTRACTORS JV.

Phone number: _____

Witness Name: _____

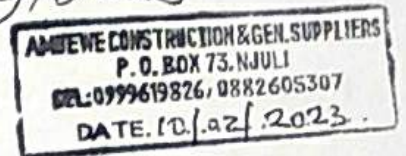
Signature: _____

Date: _____



Andrew Construction & General Sup.
and Chimborie Building Centre
Box 73,
Nkul 1

10th February, 2023



To: The District Commissioner
Chiradzulu District Council,
P/Bag 1,
Chiradzulu.
Dear Sir/Madam

LETTER OF ACCEPTANCE OF THE CONSTRUCTION
OF MBULUMBURI CAS ADMINISTRATION BLOCK

We write to accept for the construction
of Mbulumburi CAS Office block at a
amount of K31,767,887,64.

We as the two Contractors we
promise to work hard and complete
the the project within the agreed period
of 16 weeks.

We would be most grateful
Yours faithfully

JACKSON LION MBEWE



Witness Namukha

Telephone: +265 1 693 240
Facsimile: +265 1 693 235

All communications should be addressed to
The *District Commissioner*



In reply please quote No:

Chiradzulu District Council
Private bag 1
CHIRADZULU
MALAWI.

10TH, FEBRUARY, 2023

Ref. No: CZDC/DDF-MBULUMBUZI/2022-23/01

AMBEWE CONSTRUCTION & GENERAL SUPPLIERS AND UMBONI BUILDING
CONTRACTOR JV
P. O BOX 73
NJULI

Dear Sir / Madam,

**NOTIFICATION OF OFFER OF CONTRACT FOR THE
CONSTRUCTION OF MBULUMBUZI CDSS ADMINISTRATION BLOCK**

Please refer to the Quotation you submitted on the above subject matter.

I am pleased to notify you that your Quotation has been successful following the evaluation which was carried out and subsequent review by Internal Procurement and Disposal of Assets Committee (IPDC) amounting to **MK31,767,887.64**

Meanwhile, we congratulate you for emerging successful. However, you are requested to furnish this office with acknowledgement of receipt and acceptance of this notification of offer within seven (7) days from the date of this notification so that we can arrange for contract signing.

We are waiting for your reply.

Yours faithfully,

A handwritten signature in black ink, appearing to be 'F. Matwere', written over a circular stamp.

F. Matwere
DISTRICT COMMISSIONER



MALAWI GOVERNMENT
CHIRADZULU DISTRICT COUNCIL

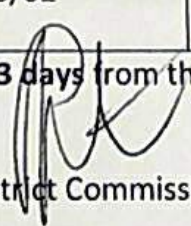
NOTICE OF INTENTION TO AWARD CONTRACTS

Date Issued: 07th February, 2023

Chiradzulu District Council intends to award DDF contracts to the Successful bidders as follows:

NO	PROJECT NAME	REFERENCE NO.	NAME OF THE BIDDER	CONTRACT PRICE
1	CONSTRUCTION OF MBULUMBUZI CDSS ADMINISTRATION BLOCK	CZDC/DDF-MBULUMBUZI/2022-23/01	AMBEWE CONSTRUCTION AND GENERAL SUPPLIERS AND UMBONI BUILDING CONTRACTOR JV	K31,767,887.64
2	CONSTRUCTION OF MITUMBIRA CONCRETE BRIDGE	CZDC/MITUMBIRA-/2022-23/02	SKYLITE CONSTRUCTION	K17,313,442.50

Should there be any queries, write within 3 days from the date of issue of this notice to below address:


The District Commissioner

Chiradzulu District Council

Private Bag 1

Chiradzulu



**MINUTES OF INTERNAL PROCUREMENT AND
DISPOSAL OF ASSETS COMMITTEE OF
CHIRADZULU DISTRICT COUNCIL HELD IN THE
CONFERENCE ROOM**

MINUTE No: IPDC/06/02/2023

Held on 06TH FEBRUARY, 2023

**MINUTES OF THE INTERNAL PROCUREMENT AND DISPOSAL OF
ASSETS COMMITTEE (IPDC) OF CHIRADZULU DISTRICT COUNCIL**

AGENDA OF THE MEETING

1. Opening Prayer
2. Adoption of Agenda
3. Welcome Remarks
4. Consideration of Various Procurements

4.1 Procurements from Works DDF

5. Closing Remarks
6. Closing Prayer

ITEM	DISCUSSION																		
1.1 Opening prayer	An opening prayer was done by a Mr. H. Kapunga																		
1.2 Members Present	<table> <tr> <th>Name</th><th>Designation</th></tr> <tr> <td>A. Machemba</td><td>Chairperson</td></tr> <tr> <td>T. Majoni</td><td>DOF-Member</td></tr> <tr> <td>L. Banda</td><td>Member</td></tr> <tr> <td>J. Maseya</td><td>Member</td></tr> <tr> <td>P. Beni</td><td>Member</td></tr> <tr> <td>H. Kapunga</td><td>Secretary</td></tr> <tr> <td colspan="2"><u>APOLOGIES</u></td></tr> <tr> <td>J. Chausa</td><td></td></tr> </table>	Name	Designation	A. Machemba	Chairperson	T. Majoni	DOF-Member	L. Banda	Member	J. Maseya	Member	P. Beni	Member	H. Kapunga	Secretary	<u>APOLOGIES</u>		J. Chausa	
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<u>APOLOGIES</u>																			
J. Chausa																			
Adoption of the Agenda	The committee adopted the agenda without any amendments.																		
Opening Remarks	The Chairperson welcomed all members present to the meeting. He emphasised the need to meet as IPDC to approve District Council's procurements.																		
Committee	Passes and adopted all RFQs presented to the committee																		

IPU/06/02/2023/02 - CONSTRUCTION OF MBULUMBUZI CDSS AMIN BLOCK-DDF

No	Name of Firms	Amount (MK)	Remarks
1	AMBEWE CONSTRUCTION AND UMBONI BUILDING CONTRACTORS JV	31,767,887.64	APPROVED

IPU/06/02/2023/02 - CONSTRUCTION OF MITUMBIRA CONCRETE BRIDGE-DDF

No	Name of Firms	Amount (MK)	Remarks
1	SKYLITE CONSTRUCTION	17,313,442.50	APPROVED


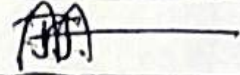
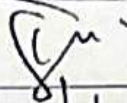
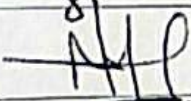

Closing Remarks

The Chairperson thanked all the members for participating in the deliberations of the procurements, approving and disapproving. He edged the members to be committed to attending the meeting. Having no any other business to the Chairperson closed the meeting.

Closing Prayer

A closing prayer was conducted by Mrs L. Banda

Members present and signatures

NAME	POSITION	SIGNATURE
A. MACHEMBA	CHAIRPERSON	
J. MASEYA	MEMBER	
T. MAJONI	MEMBER-ACCOUNTS	
L.BANDA	MEMBER	
H.KAPUNGA	SECRETARY	



REPUBLIC OF MALAWI



CHIRADZULU DISTRICT COUNCIL

**PROCUREMENT OF VARIOUS WORKS PROJECTS IN CHIRADZULU
DISTRICT-DDF**

BID EVALUATION REPORT

FEBRUARY, 2023

3. FINANCIAL EVALUATION

The bids were evaluated using Engineering estimates by plus or minus 10% of the bid price. And the range was determined where the bidder was inside that range was accepted, and those outside that range were rejected. Using this method the least evaluated bidder was considered.

(a). Arithmetic Correction.

All bids were checked arithmetic errors and correction were made

(b). the evaluation Committee then ranked all bids from all bidders based on their final bid prices as indicated below.

Bidder No.	Name of Bidder	Bid Price	Ranking	Remark
2	AMBEWE BUILDING CONTRACTORS AND UMBONI BUILDING CONTRACTOR JV	K31,767,887.64	1	Corrected

Based on the final ranking above, Evaluation team therefore recommends that the contract for the construction of Construction of Mbulumbuzi CDDS Administration Block be awarded to **Ambewe Construction and General Dealers and Umboni Building Contractors JV** at contract amount of **MK30,767,887.64** VAT inclusive.

Signing of Bid Evaluation Report

No	Name	Signature
1	Francis M'baya	
2	King Milosi	
3	Felix Tito Magodi	
4	Dieufait Chikuse	
5	Hastings Kapunga	