



**THE REPUBLIC OF MALAWI  
MINISTRY OF LOCAL GOVERNMENT**

**CONTRACT NO: MW-CZDC-337728-CW-RFB**

**CONTRACT AGREEMENT FOR CONSTRUCTION OF  
JUNE JUNIOR PRIMARY TOILET**

**BETWEEN**

**THE GOVERNMENT OF THE REPUBLIC OF MALAWI**

**Acting through its**

**CHIRADZULU DISTRICT COUNCIL  
P/Bag 1  
CHIRADZULU**

**And**

**MANZE CONSTRUCTION  
P.O BOX 20476  
LILONGWE**

THIS CONTRACT AGREEMENT is made on the 14<sup>th</sup> day of March, 2023

Between

1. **CHIRADZULU DISTRICT COUNCIL**, acting on behalf of the Government of Malawi, Ministry of Local Government and having its principal place of business at **Private Bag 1, Chiradzulu Malawi** (hereinafter called "the Employer")

AND

2. **MANZE CONSTRUCTION** a corporation incorporated under the laws of Malawi having its principal place of business **Post Office Box 20476, BLANTYRE, Malawi** (hereinafter called "the Contractor")

Contact Details (Cell) 0848879149

Whereas the Employer sourced bid for the works, describe as **Construction of June Junior Primary Toilet, Chiradzulu East, Thumbwe Ward in Chiradzulu District** and has accepted a Bid by the Contractor for execution and completion of these works and remedying of any defects therein, and the Employer agrees to pay the Contractor the Contract Price or such other sum as may become payable under the provisions of the contract at the times and in the manner prescribed by the Contract.

**Employer and the Contractor agree as follows:**

*In this Agreement words and expressions shall have the same meanings as are respectively assigned to them in the Contract documents referred to.*

The following documents shall be deemed to form and be read and construed as part of this Agreement. This Agreement shall prevail over other Contract documents.

- A. The Minutes of Contract Negotiations
- B. The Acceptance letter
- C. The Award letter
- D. The Bid submission form
- E. The Bid Securing Declaration Form
- F. The Priced Bill of Quantities
- G. The Proposed Personnel
- H. The Drawings
- I. The Code of Conduct
- J. The Environmental Declaration Form
- K. The Sexual Exploitation and Abuse (SEA)/ Sexual Harassment Performance Declaration
- L. The Proposed programme of works
- M. The letter of acceptance of World Bank Anti-Corruption Guidelines
- N. The General conditions
- O. The Special conditions
- P. The Schedule of requirements

3. In consideration of the payments to be made by the Employer to the Contractor as indicated in this Agreement, the Contractor hereby covenants with the Employer to execute the Works and to remedy defects therein in conformity in all respects with the provisions of the Contract.
4. The Employer hereby covenants to pay the Contractor in consideration of the execution and completion of the Works and the remedying of defects therein, **the Contract Price MK3, 798,935.96 (THREE MILLION SEVEN HUNDRED NINETY EIGHT THOUSAND NINE HUNDRED THIRTY FIVE KWACHA NINETY SIX TAMBALA ONLY)** or such other sum as may become payable under the provisions of the **fixed Contract** at the times and in the manner prescribed by the Contract.
5. The Mobilisation (Advance Payment) will be equivalent to a limit of **20%** of the Contract Price. It will be paid to the **Contractor** no later than **30 days**.



6. The Start Date shall be: **5 days after Contract signing** and the Intended Completion Date for the whole of the Works shall be: **30 Days after the start date.**

Agreement to be executed in accordance with the laws of **Malawi** on the day, month and year indicated above.

**Name: Francis Matewere**  
**Position: District Commissioner**

Signature: \_\_\_\_\_

Date: 23/3/23

For and on behalf of the Employer,  
**CHIRADZULU DISTRICT COUNCIL**

**Name: Francis M'baya**

Signature: \_\_\_\_\_  
**Witness: Chief Public Works Officer**

Name: Henrrs Muhala

Signature: \_\_\_\_\_  
**MANZE CONSTRUCTION**

Date: 23/03/23

**Witness Name:** Rasika Mame

Signature: Hwa

Date: 23/03/23



**MALAWI GOVERNMENT**

**CHIRADZULU DISTRICT COUNCIL**

1. Chiradzulu District Council has received funding from Governance Enabling Service Delivery (GESD) in 2022-23 financial years towards construction of various projects in the district specified below.

**GESD PROJECTS 2022-23**

no.	Project description	Procurement reference number
5	CONSTRUCTION OF JUNE JUNIOR TOILET	MW-CZDC-337728-CW-RFQ
6	COMPLETION OF MBUNDA HEALTH POST	MW-CZDC-337730-CW-RFQ

2. Chiradzulu District Council therefore invites sealed bids from eligible bidders With NCIC categories as indicated above for construction works.
3. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below from 0800AM to 1600 hours local time from Monday to Friday. (Except on Public holidays and Weekends).
4. Bids must be valid for 120 Days after Bid opening and must be accompanied by a Bid Securing Declaration
5. Bids must be delivered at Chiradzulu district Council by **24<sup>th</sup> February, 2023 at 16:00HR** in a tender box placed at the reception. Late Bids will be rejected. District Council

*Address for Bid Submission, delivery and Open.*

**The Chairperson,**

**Internal Procurement and Disposal Committee (IPDC)**

**Chiradzulu District Council**

**Private Bag 1**

**Chiradzulu**

**REPUBLIC OF MALAWI**



**CHIRADZULU DISTRICT COUNCIL**

**PROCUREMENT OF VARIOUS WORKS PROJECTS IN CHIRADZULU  
DISTRICT-GESD**

**BID EVALUATION REPORT**

**FEBRUARY, 2023**

## FINANCIAL EVALUATION





(a). the evaluation Committee then ranked all bids from all bidders based on their final bid prices as indicated below.

Bidder No.	Name of Bidder	Bid Price	Ranking	Remark
1	Manze Construction	3,798,399.00	1	Corrected
2	Umboni Building Contrcators	4,616,760.00	2	Corrected
3	Ambewe Construction And General Suppliers	6,271,612.50	3	Corrected

Based on the final ranking above, Evaluation team therefore recommends that the contract for the construction of Construction of June Junior Primary School Toilet be awarded to **Manze Construction** at contract amount of **MK3, 798,399.00** VAT inclusive.



## 5.0 Signing of Bid Evaluation Report

No	Name	Signature
1	Hastings Kapunga	
2	Francis M'baya	
3	William Chikuse	
4	F. T. Magodi	



Telephone: +265 1 693 240  
Facsimile: +265 1 693 235

All communications should be addressed to  
The District Commissioner



In reply please quote No:

Chiradzulu District Council  
Private Bag 1  
CHIRADZULU  
MALAWI.

14<sup>th</sup> March, 2023

Ref. No: MW-CZDC-337728-CW-RFQ

The Managing Director  
Manze Construction  
P.O Box 20476  
LILONGWE

Dear Sir,

**NOTIFICATION OF OFFER OF CONTRACT FOR CONSTRUCTION  
OF JUNE JUNIOR PRIMARY TOILET**

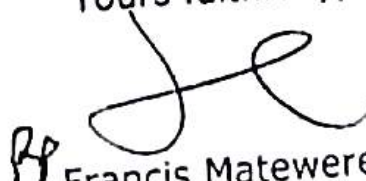
Please refer to the Quotation you submitted on the above subject matter.

I am pleased to notify you that your Quotation has been successful following the evaluation which was carried out and subsequent review by Internal Procurement and Disposal of Assets Authority (PPDA) amounting to **Mk3, 798,399.00**

Meanwhile, we congratulate you for emerging successful. However, you are requested to furnish this office with acknowledgement of receipt and acceptance of this notification of offer within seven (7) days from the date of this notification so that we can arrange for contract signing.

We are waiting for your reply.

Yours faithfully,

  
Francis Matewere  
**DISTRICT COMMISSIONER**

