

ANNEX 1: DESK APPRAISAL FORM

1. Project Name: Balaya Markets <sup>& SHOP</sup> concrete bins - GESD  
2. Project Location: Balaya Town  
Name of the area Balaya TOWN  
TA Nsamala  
Ward Ruvindi/hwawada  
VDC Mputula

3. Eligibility Criteria

- i. Is the project derived from DDP? Or VAP? Or DDPF?  
Yes [] No [  ]
- ii. Is the project in line with DDF guidelines on investment menu?  
Yes [] No [  ]
- iii. Is the Project cost within the funding ceilings of the development budget of the council?  
Yes [] No [  ]
- iv. Does the area/VDC have any history of project management? How many projects has VDC successfully implemented  
Yes [  ] No [] , Number [  ]
- v. Are there uncompleted projects under the council in the proposed project site?  
Yes [  ] No []
- vi. Is there adequate access to the site, and are transport facilities satisfactory?  
Yes [] No [  ]
- vii. Has land been secured for use by the project?  
Yes [] No [  ] N/A [  ]

If Yes, How?

1. Will use public land [] 2. Voluntary Donation [  ] 3. Purchase/compensation [  ]



viii. Will the project have irreversible and unmanageable negative effects on the environment?

Yes [ ] No [✓]

**4. Technical:**

- i. Sector of the Project..... Planning & Dev
- ii. Number of beneficiaries [Male]..... 4,200 ..... [Female]..... 5,800
- iii. Distance to the nearest structure (KM)..... 0.2
- iv. Has the sector endorsed proposed project in the proposed site? yes [✓] No [ ]

**5. Appraisal Criteria**

CRITERIA	SCORE (Tick against the score)		
<b>B. PROJECT APPRAISAL</b> (On a scale of 0-2, where: "0" means unsatisfactory and "2" very satisfactory)			
(i) Is the project consistent with the national, sector and district priorities?	0	1	<u>2</u>
(ii) Is the project drawn from DDP? Or VAPs?	0	1	<u>2</u>
(iii) Can the relevant ministry/department provide any needed technical support to ensure sustainability of the Project (Verify with the relevant department)	0	1	<u>2</u>
(iv) To what extent is the Project likely to benefit the poor/unemployed youth? (viability analysis)	0	<u>1</u>	2
(v) Does the project site permit easy access for all beneficiaries without limitation or impediment? (Assess location and land ownership issues if any)	0	1	<u>2</u>
(vi) Is the project size of the project simple enough to be implemented in one year?	0	1	<u>2</u>
(vii) Is the technology used readily available in the district?	0	1	<u>2</u>
(viii) Is there a sound Project sustainability plan?	0	<u>1</u>	2
(ix) What is the level of experience does the council have to manage such project?	0	1	<u>2</u>
TOTAL SCORE (0 to 18)			<u>16/18</u>


**6. Overall Assessment**

Assessment	Decision Guide	Tick as appropriate
Recommended for prioritisation	<ul style="list-style-type: none"> <li>• If the answer to all the questions in section 5 (Eligibility Criteria ) is "YES"</li> <li>• If the overall score for section 5 (Appraisal Criteria) is <math>\geq 12</math> (above</li> </ul>	✓



	<b>67%)</b>	
<b>Deferred</b>	<ul style="list-style-type: none"> <li>• If the answer to any of the questions in section 5 (Eligibility Criteria) is “NO”.</li> <li>• If the overall score for section 5(Appraisal Criteria) is less than <b>12 (less than 67%)</b></li> <li>• If the project requires changes in certain areas.</li> </ul>	

### 7. Appraisal Team

Name	Designation	Signature	Date
1. E. CHIHANA	CPO		24-06-2021
2. I. KAMENI	DEM		24-06-2021
3. L. MATEKENYA	DWO		24-06-2021
4. J. CHINDENGA	CA		24-06-2021
5. D. KONONDO	MJE		24/06/2021